

Facility Management Division

Prime(H0)/FMD/RFQ/SDL/2023/711

November 14, 2023

Subject: Request for quotation of supplying and fitting of 02 units safe deposit locker for Khulshi Branch of Prime Bank.

Dear Concerned,

Please know that Prime Bank intends to purchase 02 units fire proof Safe Deposit Locker for Khulshi Branch, Chattogram.

For this purpose, we are inviting you to submit financial offer in your company letter head pad, detail is as under for your ready reference.

SI	Location	Description	Qty.	Unit Rate (including VAT & AIT)	Amount (TK) (including VAT & AIT)
01	Khulshi Branch, Chattogram	Size: 78" x 44" x 23" (H x W x D) No. of Chamber : 45 (combination of 3 sized chambers)	02		

Specifications:

Outside Body: To be made of ¼" (6mm) M.S. plate.

Inside Body: To be made of 12 gauge M.S. sheet.

Partition, Shelves and Drawer: To be made of 14 gauge B.P. sheet.

Hinge Mechanism: The hinge mechanism is to be so devised by the hinge for the door can be adjusted vertically to maintain a perfect fit into the frame permanently, also the weight of the doors is to carry on hardened steel centers as to enable it to swing easily.

Vacuum System: The vacuum between the outer plate and inner walls will be filled up with best quality fire clay powder.

Lock: Sophisticated Locks will being fitted with a high precision multi levers double locking arrangement with Master key in duplicate.

Painting Work: The safe deposit locker should be of Rust Proof Oxide and Hummer Spray Painting confirming to International Standard.

Note: Submit your offer with: a. Including VAT & AIT
b. Delivery, loading, setting and shifting charge.



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Bidder must submit photocopy of following documents along with the RFQ

- a. **Up-to-date Valid Trade License.**
- b. **Certificate of Incorporation in case of Limited Company.**
- c. **Valid TIN Certificate.**
- d. **VAT Registration Certificate.**
- e. **Bank Solvency Certificate.**
- f. **Experience Certificate/Work Order.**

After going through the terms & conditions, if you are interested to participate in the bidding process, please submit your proposal in your company's letter head pad as per above mentioned format duly signed by your company's authorized representative in the ender Box kept at Facility Management Division, Head Office, Prime Bank Limited, Prime Tower (Ground Floor, Central Dispatch) Plot No.35 & 08, Airport Road, Nikunja-2, Khilkhet C/A, Dhaka-1229 on or November 21, 2023 by 03.00 p.m. and clearly marked "**Safe Deposit Locker for Khulshi Branch**" on the top of the envelope. No quotations shall be dropped before or after this time period.

The Bank reserves the right to accept or reject any or all the offers in full or part with or without assigning any reason whatsoever and Bank shall not be under any obligation to accept the lowest quotation.

Thanking You,



AVP & Unit Head,
Procurement-FMD